

CSSR & SRRM DEGREE & PG COLLEGE
AUTONOMOUS

Re-Accredited with 'A' Grade by NAAC (Cycle-II)

Permanently Affiliated to Yogi Vemana University- Kadapa

13/521 Reddy Colony, Kamalapuram, YSR District -516289

BOARD OF STUDIES

DEPARTMENT

OF

ENGLISH

2024-2025

SEMESTER - II

Dated:27/12/2024

BoS Meeting-II

CONTENTS

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9. Panel of Examiners & Question Paper setters
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Board of Studies Department of English Minutes of Meeting - II

The Board of Studies meeting in English held in the Department of English, CSSR & SRRM Degree & PG College (A), Kamalapuram discussed the following agenda.

Agenda:

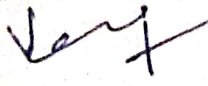
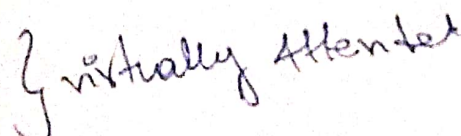


1. To discuss and approve semester-II syllabus and the corresponding credits for all courses with CBCS framework.
2. To review the Course Outcomes for the Semester -II Syllabus.
3. To approve the procedure relevant to both Internal and External examinations.
4. To discuss the pattern and model of question paper.
5. To approve names for the panel of question paper setters and examiners.
6. Departmental activities/events
7. Any other points.

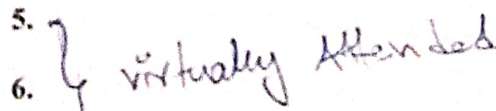


Minutes of Meeting:


The Board of Studies members discussed and resolved the following points in the meeting held on 26th December 2024.


1. All the BoS members thoroughly discussed and suggested some changes in the syllabus of II semester.
2. The members of the BoS approved the Course Objectives prepared by the department.
3. The board unanimously agreed and approved the procedure and scheme of internal and external examination patterns.
4. The members approved the question paper pattern and the model question papers for following papers.
5. The board verified and approved the proposed panel of question paper setters and examiners.
6. The board suggested the department to organize developmental activities like seminars/workshops/FDPs for both faculty and students.
7. The board also suggested the department to conduct activities for development of various skills among the students.

Signatures of the members present:

1. 
2. 
3. 
4. 

5. 
6. 
7. 


CHAIRMAN
BOARD OF STUDIES
Department of English
CSSR & SRRM Degree & PG College
Autonomous
Kamalapuram, YSR


Principal
PRINCIPAL
CSSR & SRRM Degree & PG College
Autonomous
Kamalapuram, YSR (Dist), A.P.

Board of Studies Department of English Minutes of Meeting - II

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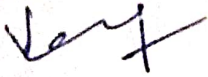
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Signatures of the members present:

1. 
2. } virtually Attended
3. }
4. }

5. }
6. } virtually Attended
7. }


CHAIRMAN
BOARD OF STUDIES
Department of English
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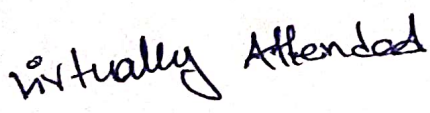
**Board of Studies
Department of English**

The following replacements were made in the syllabus for the academic year 2024-2025 in the Board of Studies meeting held on 26/12/2024

Year	Semester	Title of the Paper	Unit	Existing Topic	Changed Topic	Reason for changing
I	II	A Course in Reading & Writing Skills	I	Ulysses	Palanquin Bearers	Comprehending long poem can be a difficult task for students.

The above modifications were discussed and approved in the BoS meeting by all the members.

Signatures of the Members:

1. D. Vinay Kumar, Chairman, BoS 
2. Prof. P. Padma, Subject Expert (University Nominee) (Virtual)
3. A. Sreenath, External Subject Expert (Virtual)
4. S. Md. Hakeem, External Subject Expert (Virtual)
5. } 
6. }

Course Structure for Four-Year Honours Courses of B. A/B. Com/B. Sc/B.B.A

Year	Semester	Course	Paper Code	Title of the Course	No. of Hrs/Week	No. of Credits	CIA	SEE	TOTAL
204-2025	II	1	ENG201	A Course in Reading & Writing Skills	4	3	30	70	100
		2	SC201	Business Writing	2	2	-	50	50

Day

INTERNAL ASSESMENT (30 MARKS) (CIA)

The internal assessment will be conducted twice a semester in the below mentioned pattern.

CIE	Internal I	Internal II
Mid Examination	20 M	20 M
Seminar/Assignment/Group Discussion/Poster Presentation	5 M	5 M
NSS/NCC/Yoga/Sports/Clean & Green Activities	5 M	5 M
Grand Total	30 M	30 M

The duration of the internal examination will be 1 hour.

SEMESTER END EXAMINATIONS (70 MARKS) (SEE)

The semester end examinations will be conducted for 70 marks and the duration will be 3 hours.



SEMESTER-II

COURSE 2: A COURSE IN READING & WRITING SKILLS

Theory

Credits: 3

4 Hrs/week

Outcomes:

By the end of the course the learner will be able to:

- Use reading skills for effective comprehension.
- Buildup a repository of active vocabulary.
- Own writing strategies in academic skills.
- Enable writing skills for future purposes.
- Enhance communicative competence through Reading and Writing skills acquired

I. UNIT

Poetry: 1. Palanquin Bearers -Sarojini Naidu

Skills: 2. Vocabulary: Conversion of Words

3. One Word Substitutes

4. Collocations

II. UNIT

Prose: 1. The Best Investment I Ever Made – A.J. Cronin

Non-detailed Text: 2. Florence Nightingale – Abrar Mobsin

Skills: 3. Skimming and Scanning

III. UNIT

Prose: 1. The Night Train at Deoli

Poetry: 2. Stopping by Woods on a Snowy Evening - Robert Frost

Skills: 3. Reading Comprehension (Top Down, Bottom Up and Schema Theory)

4. Note Making/Note Taking

IV. UNIT

Poetry: 1. Night of the Scorpion – Nissim Ezekiel

Skills: 2. Expansion of Ideas

3. Notices, Agendas & Minutes

V. UNIT

Non-Detailed Text: 1. An Astrologer's Day – RK Narayan

Skills: 2. Curriculum Vitae and Resume

3. Letters

4. E-Correspondence

References:

1. Communication Skills (2nd Edition), Sanjay Kumar & Pushpa Lata, Oxford University Press, 2016.
2. The New Oxford Guide to Writing, Thomas S. Kane,
3. Reading Skills: How to Read Better and Faster- Speed Reading, Reading Comprehension & Accelerated Learning (2nd Edition), Nick Bell.
4. English Vocabulary in Use: Upper Intermediate, Cambridge University Press.

Activities:

1. Asking the students to prepare a model resume.
2. Quiz on one-word substitutes.
3. Collocation pair activity.
4. Asking the students to read news clippings and make notes.



First Internal Model Question Paper
B.A./B.Sc./B.Com/B.B.A DEGREE INTERNAL EXAMINATION-I
SECOND SEMESTER
A COURSE IN READING AND WRITING SKILLS

Time: 1 Hr.

Max. Marks: 20

I. Answer any TWO of the following questions.

(2 x 5 = 10)

- (a) What is the central theme of the poem "Palanquin Bearers".
- (b) Why does the doctor consider his help to the young man as "The Best Investment" he ever made?
- (c) Why was Florence called, "The Lady with the Lamp?"
- (d) Write a brief note on Skimming, a reading technique.

II. Answer any ALL of the following questions.

(a) Fill in the blank with correct form of the word.

(3 x 1 = 3)

- i. Mr. Rao's _____ (familiar) with all the South Indian languages is remarkable.
- ii. How long is the _____ (fly) from Rome to Paris?
- iii. We offer free _____ (deliver) for purchases over Rs. 1000.

(b) Match the following words with their meanings.

(4 x 1 = 4)

Column A

- (a) Omniscient
- (b) Ornithology
- (c) Centenarian
- (d) Democracy

Column B

- (i) One who lived for 100 years
- (ii) A government by the people
- (iii) One who knows everything
- (iv) A study of birds

(c) Match the following words with their meanings.

(3 x 1 = 3)

Column A

- (a) Bitter
- (b) Hectic
- (c) Resounding

Column B

- (i) success
- (ii) enemies
- (iii) schedule

Second Internal Model Question Paper
B.A./B.Sc./B.Com/B.B.A DEGREE INTERNAL EXAMINATION-II

SECOND SEMESTER
A COURSE IN READING AND WRITING SKILLS

Time: 1 Hr.

Max. Marks: 20

I. Answer any TWO of the following questions.

(2 x 5 = 10)

- (a) What is the mystery about Deoli station that the author talked about?
- (b) Why does the poet stop in the woods in "Stopping by the Woods on a Snowy Evening"?
- (c) How does Night of the Scorpion explore the concept of sacrifice and the mother's role as a selfless personality?
- (d) Expand "Make hay while the sun shines".

II. Read the following passage carefully and answer the questions that follow.

(5 x 1 = 5)

Regular exercise is the key to maintaining a healthy lifestyle. Engaging in physical activity helps improve cardiovascular health, strengthen muscles, and boost overall energy levels. Exercise also plays a vital role in mental well-being by reducing stress and enhancing mood. For best results, experts recommend incorporating a mix of aerobic and strength-training exercises into one's routine. Even small amounts of physical activity can make a significant difference over time.

1. What is one benefit of exercise mentioned in the passage?
2. How does exercise affect mental well-being according to the passage?
3. What type of exercises do experts recommend?
4. What can small amounts of physical activity achieve?
5. According to the passage, how should one incorporate exercise into their routine?

III. Read the following passage and make notes.

(1 x 5 = 5)

Water conservation is crucial for maintaining the health of our environment and ensuring the availability of water for future generations. Simple actions like fixing leaks, using water-efficient appliances, and reducing water usage in daily activities can significantly impact water preservation. Additionally, raising awareness about the importance of water conservation and supporting policies that promote sustainable water management are essential. As populations grow and climate change affects water availability, proactive measures in water conservation become increasingly important.

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B.A./B.Sc./B.Com DEGREE EXAMINATION SECOND SEMESTER A COURSE IN READING AND WRITING SKILLS

Time: 3 Hr.

Max. Marks: 70

BLUE PRINT

SECTION-I

Answer ANY THREE of the following questions. Each question carries FIVE marks.

3 x 5 = 15 M

UNIT	Questions to be Given
Unit-1 (Poetry)	2
Unit-3 (Poetry)	2
Unit-4 (Poetry)	2

SECTION-II

Answer ANY THREE of the following questions. Each question carries FIVE marks.

3 x 5 = 15 M

UNIT	Questions to be Given
Unit-2 (Prose & Non-Detailed Text)	4
Unit-3 (Prose)	2

SECTION-III

Answer ANY ONE of the following questions.

1 x 5 = 5 M

UNIT	Questions to be Given
Unit-2 (Skills)	1
Unit-5 (Non-Detailed Text)	1

SECTION-IV

Answer ANY ONE of the following question.

1 x 5 = 5 M

UNIT	Questions to be Given
Unit-4 (Skills)	2

SECTION-V

Match the following.

5 x 1 = 5 M

UNIT	Questions to be Given
Unit-1 (Skills)	5 (VSQ)

SECTION-VI

Reading Comprehension

5 x 1 = 5 M

UNIT	Questions to be Given
Unit-3 (Skills)	5 (VSQ)

SECTION-VII

Fill in the blanks (Collocations)

5 x 1 = 5 M

UNIT	Questions to be Given
Unit-1 (Skills)	5 (VSQ)

SECTION-VIII

Note Making/Taking

1 x 5 = 5 M

UNIT	Questions to be Given
Unit-3 (Skills)	1

SECTION-IX

Answer ANY ONE of the following.

1 x 5 = 5 M

UNIT	Questions to be Given
Unit-5 (Skills)	2

SECTION-IX

Answer ANY ONE of the following.

1 x 5 = 5 M

UNIT	Questions to be Given
Unit-5 (Skills)	2

Match the following.

SECTION-V

5 x 1 = 5 M

UNIT	Questions to be Given
Unit-1 (Skills)	5 (VSQ)

Reading Comprehension

SECTION-VI

5 x 1 = 5 M

UNIT	Questions to be Given
Unit-3 (Skills)	5 (VSQ)

Fill in the blanks (Collocations)

SECTION-VII

5 x 1 = 5 M

UNIT	Questions to be Given
Unit-1 (Skills)	5 (VSQ)

Note Making/Taking

SECTION-VIII

1 x 5 = 5 M

UNIT	Questions to be Given
Unit-3 (Skills)	1

Answer ANY ONE of the following.

SECTION-IX

1 x 5 = 5 M

UNIT	Questions to be Given
Unit-5 (Skills)	2

Answer ANY ONE of the following.

SECTION-IX

1 x 5 = 5 M

UNIT	Questions to be Given
Unit-5 (Skills)	2

Model Question Paper for SEM End Examination for Course- II

B.A./B.Sc./B.Com/B.B.A DEGREE EXAMINATION

SECOND SEMESTER

A COURSE IN READING AND WRITING SKILLS

Time: 3Hr.

Max.Marks:70

Answer any THREE of the following questions.

(3x5=15 M)

1) What is the central theme of the poem, "Palanquin Bearers"?

2) Write a note on symbolism in the poem "Palanquin Bearers".

3) How does Night of the Scorpion explore the concept of sacrifice and the mother's role as a selfless personality?

4) What is the role of superstitions in the poem? How do the villagers' beliefs impact their actions and attitudes toward the mother?

5) Why does the poet stop in the woods in "Stopping by the Woods on a Snowy Evening"?

6) What is the significance of the last two lines of the poem and how do they contribute to the poem's overall meaning?

II. Answer any THREE of the following questions.

(3x5=15 M)

1) Why does the doctor consider his help to the young man as "The Best Investment" he ever made?

2) What conditions forced the young man to attempt suicide?

3) How did Nightingale bring about a change in the hospital in Scutari?

4) Why was Florence called, "The Lady with the Lamp"?

5) What is the mystery about Deoli station that the author talked about?

6) "I felt the impulse to put her on the train there and then, and take her away with me". Explain the lines.

III. Answer ANY ONE of the following questions.

(1x5=5 M)

1) Justify the title, "An Astrologer's Day".

2) Write a brief note on Scanning, a reading technique.

IV. Expand any ONE of the following.

(1x5=5 M)

(a) Rome was not built in a day.

(b) Health is Wealth.

V. Match the following words with their meanings.

(5x1=5 M)

Column A

Column B

(c) Avaricious

(d) Etymology

(e) Obsolete

(f) Illiterate

(g) Ventriloquist

(i) One who can throw his voice

(ii) One who doesn't know how to read and write

(iii) One who is greedy for money

(iv) A study of the derivation of words

(v) A thing no longer in use

VI. Read the following passage carefully and answer the questions that follow.

(5x1=5 M)

In a small village surrounded by lush green fields, there lived a wise old man named Raghav. Known for his wisdom and kindness, people from nearby villages would often come to him for advice. Despite his age, Raghav was full of energy and was always ready to help those in need. He believed that knowledge gained should be shared and used for the welfare of society. One day, a young man named Arjun visited Raghav, troubled by the challenges he faced in life. He felt overwhelmed and was unsure about his future. Raghav listened patiently and then took him to a nearby river. They sat by the bank, watching the flowing water. After a while, Raghav asked, "Do you see how the river flows freely, overcoming all obstacles in its path?" Arjun nodded, observing how the water gracefully moved around rocks and continued its journey. Raghav continued, "Life is like this river. Challenges are like the rocks. You must learn to navigate around them instead of being stopped by them. If you keep moving forward, nothing can block your progress." These words left a deep impact on Arjun. He realized that instead of fearing challenges, he needed to face them with courage and resilience. Filled with new hope, Arjun thanked Raghav and promised to never give up, no matter how difficult the situation might be. From that day onwards, Arjun worked hard and faced every challenge with determination. Eventually, his efforts paid off, and he became successful, just like the river that reached its destination by flowing continuously.

- (a) Why was Raghav respected by the villagers?
- (b) What was Arjun struggling with when he visited Raghav?
- (c) What did Raghav compare life to?
- (d) What lesson did Arjun learn from Raghav?
- (e) What was the result of Arjun's determination and hard work?

VII. Choose the most appropriate collocations from the choices to make a meaningful sentence. (5x1=5 M)

- (a) Few people can _____ (have/save) a secret.
- (b) Raj _____ (paid/took) no attention to my requests.
- (c) Although the doctors tried hard, they couldn't _____ (protect/save) his life.
- (d) They _____ (came/brought) close to hitting one other.
- (e) Sita _____ (gave/made) a cough to catch his attention.

VIII. Read the following passage and make notes.

(1x5=5 M)

The human brain is spherical like a ball. It is divided into two halves called the two hemispheres. The right hemisphere controls the working of the left side of the body, while the left hemisphere controls the right side. Furthermore, each hemisphere controls certain kinds of mental activity. In most people, reasoning or logical thinking and the learning of mathematics and languages are controlled by the left hemisphere while the abilities in arts and crafts: music, dance, and sports are controlled by the right hemisphere.

IX. Answer ANY ONE of the following.

(1x5=5 M)

- (a) Write a letter to your mother requesting her to come to your town and spend some time with you.
- (b) Write a letter to the Editor of a newspaper about sound system played by your neighbors at your locality.

X. Prepare a Curriculum Vitae/ Resume for ANYONE of the following.

(1x5=5 M)

- (h) Prepare a CV for the post of Lecturer in English at S.V. Degree College, Raichur.
- (i) Prepare a CV for the post of Front Office Assistant-must be a graduate-fluency in English is a must-knowledge of computer is preferable-good communication skills.

SKILL COURSE
w.e.f. AY 2023-24
SEMESTER-II
BUSINESS WRITING

Theory

Credits: 2

2 hrs/week

Course Outcomes:

By the end of this course, students will be able to:

1. Understand the fundamentals of business writing, including style, tone, and language.
2. Produce well-structured and concise business documents, such as emails, memos, and reports.
3. Apply principles of effective communication in business letters and interoffice correspondence.
4. Craft persuasive and well-organized business proposals and formal reports.
5. Cultivate a professional and ethical approach to business writing.

Unit 1. Introduction to Business Writing: Importance and purpose of effective business writing; Characteristics of good business writing; Common challenges and misconceptions. Writing Clear and Concise Emails: Appropriate email etiquette in the professional environment, organizing email content and using effective subject lines, Understanding tone and formality in email communication.

Unit 2. Memos and Interoffice Communication: Formatting and structure of memos, Writing memos for various purposes like updates, announcements, requests. Ensuring clarity and coherence in interoffice communication. Business Letters and Formal Correspondence: Structure and components of a business letter, writing persuasive and professional business letters, Responding to inquiries and complaints effectively.

Unit 3: Business Proposals and Reports: Crafting business proposals for projects and initiatives, Formal report writing - format, sections, and organization, analyzing data and presenting findings in reports. Writing for Digital Platforms: Business writing for websites, social media, and online communication, Leveraging technology for efficient and impactful business writing

Activities:

1. Writing Assignments: Regular business writing tasks covering different document types.
2. Business Proposal Project: Crafting a comprehensive business proposal for a hypothetical scenario.
3. Reports and Presentations: Preparing formal reports and presenting findings to the class.
4. Quizzes and Tests: Assessing understanding of business writing principles and grammar.
5. Class Participation: Active engagement in discussions, peer reviews, and activities.



Text Books:

1. Business Writing Basics by Jane Watson (Author) Publisher: Self Counsel Press Inc; 2nd edition (1 August 2002) ISBN-10: 1551803860 ISBN-13: 978-1551803869
2. Successful Business Writing - How to Write Business Letters, Emails, Reports, Minutes and for Social Media - Improve Your English Writing and Grammar: of Exercises and Free Downloadable Workbook by Heather Baker Publisher: Universe of Learning Ltd; Illustrated edition (1 March 2012) ISBN-10 : 1849370745 ISBN-13 : 978-1849370745
3. Business Correspondence and Report Writing, 6th Edition by R C Sharma, Krishna Mohan, Virendra Singh Nirban. Publisher: McGraw Hill Education (India) Private Limited. ISBN-10: 9390113008 ISBN-13 : 978-9390113002

Reference Books:

1. "The Essential Business Handbook: The Nuts & Bolts of Getting Up and Running Fast" by John Storey and Amelia Storey (Indian Edition)
2. "The AMA Handbook of Business Writing: The Ultimate Guide to Style, Grammar, Punctuation, Usage, Construction, and Formatting" by Kevin Wilson and Jennifer Wauson



SKILL COURSE
w.r.t. AY 2023-24
SEMESTER-II
BUSINESS WRITING
BLUE PRINT

2 Hrs

Answer any Five Questions out of ten Questions:

5 X 10 = 50 Marks

	Units	No of Questions
	Unit-I	3
	Unit-II	3
	Unit-III	4
	Total	10

↓
7

Model Question Paper for SEM End Examination for Skill Course
B.A./B.Sc./B.Com/B.B.A DEGREE EXAMINATION

SECOND SEMESTER
BUSINESS WRITING

Time: 2 Hr.

Max. Marks: 50

Answer ANY FIVE of the following questions.

(5 x 10 = 50)

1. Discuss the importance and purpose of effective business writing. What are the key characteristics of good business writing?
2. Explain the principles of writing clear and concise emails in a professional setting.
3. Describe the formatting and structure of memos used in interoffice communication with example.
4. Outline the structure and components of a business letter.
5. Write a business letter to a client in response to a complaint about a delayed order. Draft a professional letter that acknowledges the issue, provides a resolution, and maintains a positive relationship with the client.
6. Explain the format and organization of formal reports.
7. Analyze the role of business writing for digital platforms, including websites, social media, and online communication.
8. Write an essay on the importance of effective subject lines and understanding tone and formality in email communication.
9. What is the role of technology in efficient and impactful business writing?
10. Draft a business proposal for establishing cafeteria in your college.



LIST OF THE QUESTION PAPER SETTERS

Sl. No	Name & Designation of the Teacher	Institutional Address	Mobile No.	Mail address
1	Dr. V.S.Prasanna Kumar, Lecturer in English	GDC, Ulavapadu, Prakasam (Dt)	8897435080	velampallisivaprasannakumar@gmail.com
2	Dr. G.Krishna Prasad, Lecturer in English	SVSSC. Govt. Degree College Sullurpet, Tirupati District	9440753860	gkprasad0099@gmail.com
3	S.M. Basha Lecturer in English	Lepakshi Degree College, Proddatur	9441637601	kmbasha2007@gmail.com
4	T. Aravind Lecturer in English	GDC, Vempalli	9866888159	aravind08208@gmail.com
5	S. Chan Basha, Lecturer in English	GDC, Rajampeta	9866999859	chanbashama@gmail.com
6	KV Ramana Lecturer in English	GDC, Rajampeta	9441549369	ramanakv70@gmail.com
7	Dr B. Sreenivasulu, Principal	GDC, Pulivendula	9441457667	drbslvrsdc@gmail.com
8	Dr. P. Srinivasa Reddy Asst. Professor	Geetams University, Vizag	9700950003	spydala@gitam.edu
9	Dr. Y. Sreenivasulu, Asst. Professor (Sr.)	Vellore Institute of Technology (Deemed to be University), Vellore	9652362949	yadamalas2011@gmail.com
10	Dr M V Sulochana, Lecturerin English	GDC, Porumamilla	9490632323	sashibindhu123@gmail.com
11	Dr. T. Sasikanth Reddy, Lecturer in English	SCNR Govt. Degree College, Proddatur	9966180108	drtskreddy@gmail.com
12	Ch.Someswari HoD of English Department	Sri YN College Narsapur, West Godavari Dist.	7993384769	someswari.chinta834@gmail.com

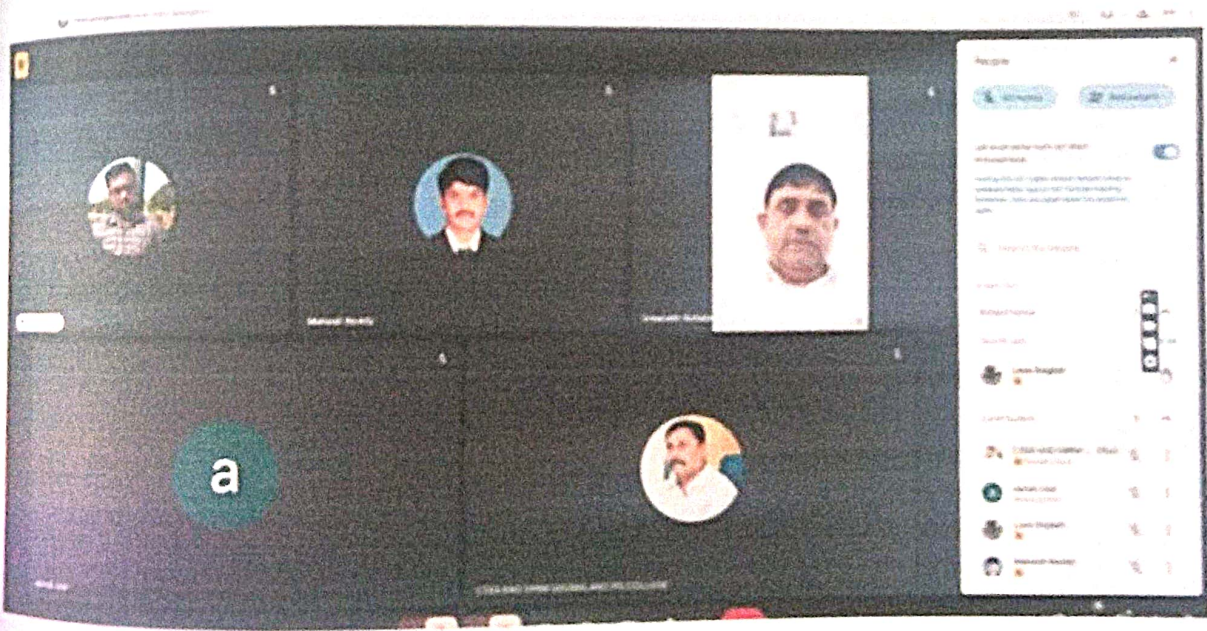
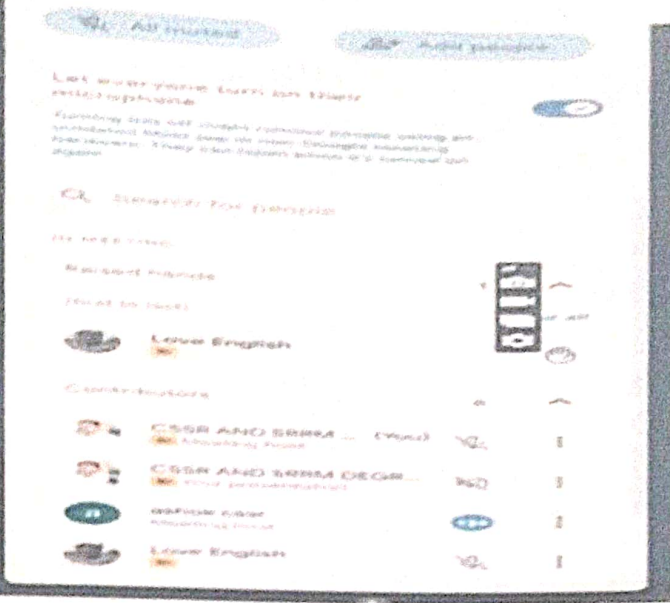
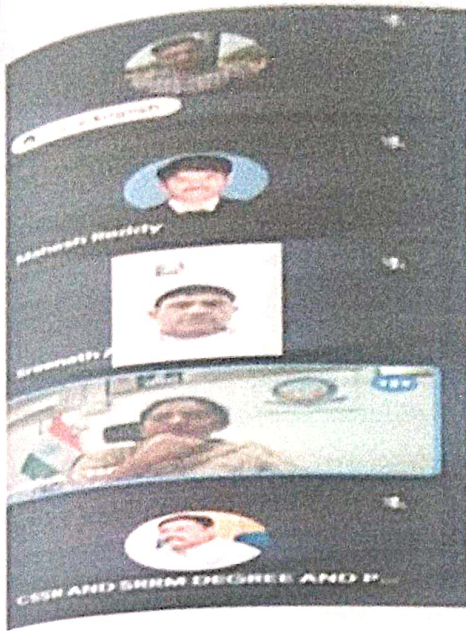
List of the Examiners

Name & Designation of the Lecturer	Institutional Address	Mobile No.	e-mail ID
G.V. Rajeswari Devi, Lecturer in English	S.V. Degree College, Kadapa	8639221581	prasad.devi05@g.mail.com
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Board of Studies
 Meeting Minutes -II 2024-2025
 Semester-II

Photos



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13/521, Reddy Colony, Kamalapuram-516 289, Kadapa Dist. A.P.

Department of English

2024-2025

Members Present for the Board of Studies Meeting – II :

Name	Designation	Position in BoS	Signature
B. Ashok	Head	Chairperson	-
D. Vinay Kumar	Lecturer	Member	
Mr. S.M.D. Hakeem Department of Humanities & Sciences Annamacharya Institute of Technology and Sciences, Kadapa Ph.: 7013846501 Email: hakeemcssr@gmail.com	Assistant Professor	Subject Expert JNTU Ananthapur	virtual Attended
Mr. A. Sreenath Department of English Sri Venkateswara Degree & PG College Ananthapuram Ph: 9440384307 Email: srinathbut1971@gmail.com	Lecturer	Subject Expert S.K. University	virtual Attended
Prof.P. Padma Department of English Yogi Vemana University Ph: 9441150022 Email: puttadm@yvu.edu.in	Professor	Subject Expert University Nominee	virtual Attended
Dr.S. Subhqtahin Travel Maniac Ph: 9966868181	Industrialist	Member	virtual Attended
N. Lakshmi Narasimha Assistant Professor Department of Humanities & Sciences Annamacharya University, Rajampeta Ph: 6301197560 Email: marellanarasimha123@gmail.com	Alumni	Member	virtual Attended