



Internal Quality Assurance Cell (IQAC) Policy

1. Preamble

The Internal Quality Assurance Cell (IQAC) of CSSR & SRRM Degree & PG College (Autonomous), Kamalapuram has been established as per the guidelines of the National Assessment and Accreditation Council (NAAC) and the University Grants Commission (UGC) to develop a system for **conscious, consistent, and catalytic improvement** in the overall performance of the institution.

As an **Autonomous Degree & PG College**, the IQAC plays a pivotal role in **quality sustenance, academic excellence, governance efficiency, transparency, accountability, and stakeholder satisfaction** in line with **NEP 2020**.

2. Vision

To institutionalize a **culture of quality, innovation, and excellence** in teaching-learning, research, governance, and societal engagement through continuous monitoring, evaluation, and improvement.

3. Mission

- To develop and apply quality benchmarks for academic and administrative activities
- To promote learner-centric teaching-learning processes
- To ensure continuous improvement through systematic feedback and review
- To support autonomy in curriculum design, assessment, and governance
- To align institutional practices with **NAAC, UGC, and NEP 2020** frameworks

4. Objectives of IQAC

- To ensure **quality enhancement** across all academic and administrative processes
 - To develop mechanisms for **internal evaluation and continuous improvement**
 - To facilitate **accreditation, ranking, and quality audits**
 - To promote **best practices, innovations, and institutional values**
 - To ensure **documentation, data management, and quality reporting**
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5. Composition of IQAC

The IQAC shall be constituted as per **NAAC guidelines** and shall include:

- Chairperson – Head of the Institution (Principal)
 - Senior Administrative Officers
 - Teachers representing all streams
 - One member from Management
 - Nominees from Local Society / Industry / Alumni
 - One Student Representative
 - IQAC Coordinator
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6. Functions of IQAC (Criterion-wise Alignment)

Criterion 1 – Curricular Aspects

- Monitoring curriculum design, revision, and enrichment under autonomy
 - Promoting **skill-based, value-added, multidisciplinary courses**
 - Ensuring alignment with **NEP 2020, CBCS, and LOCF**
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Criterion 2 – Teaching–Learning and Evaluation

- Ensuring transparent admission processes
 - Monitoring innovative pedagogy and ICT integration
 - Reviewing **Continuous Internal Evaluation (CIE)** systems
 - Promoting student-centric teaching–learning practices
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Criterion 3 – Research, Innovation and Extension

- Encouraging research culture, publications, and projects
 - Supporting innovation, IPR, and entrepreneurship initiatives
 - Monitoring extension activities, outreach programs, and MoUs
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Criterion 4 – Infrastructure and Learning Resources

- Ensuring adequacy and optimal utilization of infrastructure
 - Monitoring ICT facilities, library resources, and e-learning platforms
 - Supporting green campus and digital initiatives
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Criterion 5 – Student Support and Progression

- Monitoring student mentoring, scholarships, and grievance redressal
 - Supporting career guidance, placement, and competitive exam coaching
 - Tracking student progression to higher education and employment
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Criterion 6 – Governance, Leadership and Management

- Ensuring participative governance and decentralized administration
 - Monitoring policy implementation and institutional planning
 - Promoting leadership development and faculty empowerment
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Criterion 7 – Institutional Values and Best Practices

- Promoting ethics, inclusivity, gender equity, and environmental sustainability
 - Encouraging social responsibility and community engagement
 - Identifying, documenting, and disseminating best practices
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7. IQAC Quality Assurance Mechanisms

- Academic and Administrative Audit (AAA)
 - Stakeholder Feedback System
 - Annual Action Plan (AAP) and Review
 - Quality Circles and Departmental Reviews
 - Documentation for AQAR, SSR, and Rankings
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8. IQAC Meetings

- IQAC shall meet **at least two times a year**
 - Minutes and Action Taken Reports (ATR) shall be documented
 - Decisions shall be communicated to all stakeholders
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9. Documentation and Record Maintenance

- Maintenance of digital and physical records
 - Data collection for NAAC, NIRF, AISHE, and University requirements
 - Secure storage of policy documents and reports
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10. Stakeholder Participation

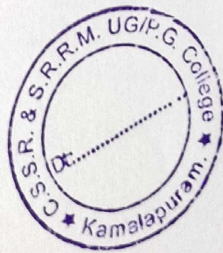
- Feedback from students, faculty, alumni, parents, and employers
- Involvement of external experts in quality enhancement initiatives

11. Review and Continuous Improvement

- Annual review of IQAC activities and outcomes
- Policy updates based on NAAC guidelines and regulatory changes
- Continuous monitoring of quality indicators

12. Policy Implementation and Responsibility

- The **Principal** shall be the Chairperson of IQAC
- The **IQAC Coordinator** shall ensure implementation and reporting
- All Departments and Committees shall support IQAC activities



[Signature]
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